

STOKE HOLY CROSS PARISH COUNCIL

Minutes of the Parish Council meeting held at St George's Hall on Thursday 20th June 2024 at 7.30pm.

Present: Cllrs G Iaccarino (Vice-chair), C Dean, SJ Hull, S Hull,
G Jinkerson, K Nobbs, R Mouncer and D Mouncer.
Parish Clerk/RFO: D Wickham.
District Councillor: J Webber.
C Bussey (New Pavilion Working Group) and no members of the public.

- | | Minute Ref No: |
|---|----------------|
| 1. To consider approving any apologies for absence.
Apologies were received from Cllr Collins and duly approved. | 24/057 |
| 2. To receive any declarations of interest, and requests for dispensation, on any items to be discussed.
There were none. | 24/058 |
| 3. To suspend the meeting for questions from members of the public and to receive reports from District and County Councillors.
A report from District Cllr Webber had been circulated prior to the meeting. The Town and Parish Forum Annual Meeting would be held on 13 th November 2024 and all Parish Councillors were welcome to attend. The Council's Community Action Fund grant application had been submitted to South Norfolk Council (SNC) with supporting photographs by Cllr Webber. | 24/059 |
| 4. To approve and sign the minutes of the Annual Parish Council meeting held on 18th May 2024.
Having been circulated to the Council prior to the meeting, it was AGREED unanimously that the minutes were approved as a correct record. | 24/060 |
| 5. Finance:
5.1 Approval of the bank reconciliation and Payment of Accounts List (see below) was AGREED unanimously. | 24/061 |
| 6. To receive an update from the New Pavilion Working Group.
C Bussey reported that the flooring chosen for the toilet had needed to be changed to a similar, but non-slip, alternative. The external signage for the new hall had been ordered and would be cheaper than the budgeted figure.

6.1 The Council discussed whether the hire of the temporary building needed to be extended until September, as the completion date of the new hall had been delayed due to wet weather. This would add considerable cost to the project and had not been budgeted for. Further information was required before a decision could be taken so this matter would be discussed further at the New Pavilion Working Group meeting on 25 th June 2024. | 24/062 |

Signed:

Date:

The Football Club had requested sleepers be sited on the embankment in front of the new building. Following a discussion of this proposal, the Council **AGREED** that the funds for this were not available at present, but that the issue could be revisited at a later date.

7. **Planning Applications:** 24/063
- **2024/1336** - *Norwich Main Substation, Mangreen Hall Lane, Dunston. Proposal: Extension of the existing Norwich Main 400 kV Substation to the west and includes associated temporary access roads.*
The Council had no objections.
 - **2024/1663** - *Greenacres Ipswich Road Dunston. Proposal: Removal of Condition 1 of permission FH8235 - Agricultural Occupancy Condition.*
The Council had no objections.
8. **To discuss the appointment of a new caretaker.** 24/064
An offer of employment had been sent to the candidate selected by the Council, but no acceptance had been received to date, as he was currently on holiday.
9. **To receive an update from the JAB meeting held on 30th April 2024.** 24/065
Cllr Nobbs reported that the introduction of car parking charges at the Caistor site was causing issues for High Ash Farm, as cars were being parked there to avoid the charges. A representative of High Ash Farm would be invited to the next JAB meeting to attempt to resolve the issue. Dog owners were allowing their dogs to worry the sheep grazing at the site, so consideration was being given to erecting fencing, but SNC was reluctant to pay for any gates.
10. **To nominate two trustees for the Fuel Allotment Trust.** 24/066
The Council **AGREED** to nominate Julian Foster and David Dobson to continue as trustees.
11. **To receive an update from the Wildflower Meadow and Playing Field Working Groups.** 24/067
A report from the Wildflower Meadow Working Group had been circulated to the Council prior to the meeting. Ragwort and thistle on the meadow were being actively managed.
11.1 The Council **AGREED** to adopt the 2024 Habitat Management Policy.
The Council **AGREED** not to have the overgrown conifer on the playing field close to Pettingales felled but to have it pruned in the Autumn.
Following a discussion, it was agreed that the grass verge along the Long Lane side of the playing field needed to be cut back, but that funds were not available at present. Cllr Jinkerson suggested that this could be kept under review and volunteers could cut back the grass encroaching on the pavement in the meantime.
The Council **AGREED** to have the Russian vine severed on the base of the relevant tree and allow it to die back in situ.
12. **To confirm the date of the next Parish Council meeting.** 24/068
The Council **AGREED** the next meeting date as Thursday 18th July 2024.

The meeting ended at 9.20pm

Signed:

Date:

Stoke Holy Cross Parish Council

Payments Approved at the Meeting Held on 20th June 2024

Date	Payee	Description	Net	VAT	Gross
21/06/24	D Wickham	May Expenses	£28.90		£28.90
21/06/24	S Collins	Expenses	£18.32	£3.67	£21.99
21/06/24	D Jones	Expenses (Meadow)	£44.19	£8.82	£53.01
21/06/24	Draper & Nichols Anglo Scottish Equipment	Construction Costs	£40,496.96	£8,099.39	£48,596.35
21/06/24		Container Hire	£70.86	£14.17	£85.03
21/06/24	SHX Fuel Allotment Trust	Lease	£300.00		£300.00
21/06/24	David Bracey	Annual Play Inspection	£200.00	£40.00	£240.00
21/06/24	Norwich Swift Network	Guided Swift Walk	£40.00		£40.00
28/06/24	Chaplin Farrant	Employers Agent Services	£1,749.14	£349.83	£2,098.97
28/06/24	Ribbonsdale Nurseries	Grounds Maintenance	£1,160.00	£232.00	£1,392.00
28/06/24	S Himpleman	June Cleaning	£99.67		£99.67
28/06/24	D Wickham	June Salary	£833.10		£833.10
28/06/24	Nest	June Pension	£83.30		£83.30
17/07/24	HMRC	June PAYE & NI	£247.29		£247.29
Total			£45,371.73	£8,747.88	£54,119.61

Signed:

Date: