

MINUTES OF STOKE HOLY CROSS PARISH COUNCIL MEETING
held on
Thursday 21st February 2019 at the Pavilion at 7.30pm

Present: Councillors Chairman L Marsh, C Bussey, C Cann, , G Iaccarino, G Davies, S Collins, J Hooper

District Councillor and County Councillor: V Thomson, T Lewis

Clerk: Mrs A Rose

11 members of the public.

The Chairman welcomed all and with the Elections approaching the Chairman asked each Councillor to introduce themselves explaining their role of a Councillor and the achievements made.

Cllr R Wright was absent; in his absence the Chairman explained his role in maintaining and dealing with Traffic Issues.

1. **Apologies for absence** were received and accepted from R Wright.
No apologies were received from L Florence.

2. **Disclosures of interest:** There were none.

3. **The Chairman closed the meeting for Public Comment and Questions:**

The Chairman invited Daniel Young from Norfolk County Transport department to provide an update on the Bus Services and to answer any questions raised.

Q) With the demise of the 87 the 40A has come in offering an hourly service which is often delayed causing major problems. Also the 88 school bus will be withdrawn at the end of March this causes great concerns, we are a growing village heavily reliant on the bus services.

A) School buses 88 and 84 are operated by Konnect. Schools have been contacted, there will still be transport provided and we ask parents to contact South Norfolk Council. It is very likely from September a designated school bus allocated for shotesham, saxlingham area will also cover Stoke Holy Cross. Stoke Holy Cross is under 3 miles.

Q) Some in Stoke Holy Cross is over 3 miles some get free transport and some does not. The walking route to the school is not safe.

A) South Norfolk Council has assessed the route as safe.

Q) Could you find out how long ago this was assessed.

A) Yes

Q) How can children be expected to walk to Framingham High School from the village, children have to walk onto the verges, its not safe.

Q) This has been an on-going issue.

Q) I use to use the bus service alot when it run every half hour but I now often use cars due to the service now running hourly. Young families are having to get a second car as the hourly service is not providing the service for these families.

Q) When the half hourly service was missed you could easily wait for the next but now its hourly if it gets missed what do you do.

Q) If only the hourly service was more reliable but unfortunately this is not the case.

A) Operations have been struggling and have admitted to this. Half hourly to hourly is a downward spiral but unfortunately this is not a priorty to increase from hourly to half hourly. First will be operating the hourly service, Sunday service and evening service is subsidized by South Norfolk Council.

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Q) Appreciate its been a struggle for County Council financially but its difficult to encourage people to use the buses when they cannot rely on them.

A) The level of service required is dependant on the number of dwellings. I feel with the current number of houses and developments the hourly service is manageable.

Q) To avoid more families using cars the hourly bus services needs to be more reliable.

A) Each parish has population brackets to meet the population with frequency, for example Arminghall provision a shopping journey once a day. I would be happy to provide figures for the frequency for Stoke Holy Cross.

Q) Getting to Poringland Surgery can cause concerns as people cannot get to their appointments.

A) They are hoping to add some stops closer to the surgery and on top of the hill on long lane. The 84 bus service will remain as it is at present. The decision of the bus services is with the bus companies. As of April the Sunday service will remain with Konnect, times will remain the same and the evening services will be with First.

The Chairman thanked Daniel Young for attending.

The chairman announced that Planning Application 2019/0221 for the proposed development of 4 houses on Norwich Road will not be discussed at tonights meeting. The application would be discussed at a separate meeting and members of the public were asked to give the clerk their contact details so she could inform them when a date had been set.

C Bussey asked all members of the public for any written comments to be sent to the parish council so all can be taken into consideration.

Report from County Cllr V Thomson: Cllr Thomson's report had been circulated to all Councillors. The full report is attached to these minutes but he highlighted the following:

- Scam Alerts are new ones please note the old ones are still there.
- Will provide a Budget update on our next meeting.

Report from District Cllr T Lewis:

- Council Tax will increase by £5 for the average Band D House.
- A substantial tax increase for Police and Crime.
- Staff have been merged with Broadland and South Norfolk District Council however they remain two separate councils. New management will be appointed for joint functions.

4. Minutes of the Parish Council Meeting held on 10th January 2019:

The Chairman signed the Minutes of the Parish Council Meeting held on 10th January, which had previously been circulated, as a true record of proceedings; proposed by C Bussey, seconded C Cann and unanimously approved.

5. Clerk's Report and Progress on items not on the Agenda:

5.1) The Clerk reported that there had been no futher action regarding the lease renewal for Carol Close. The Clerk was tasked with contacting the Trustees for an update.

5.2) The Clerk informed the Councillors of the re-enrolement pension scheme currently in place as this had been raised in previous discussions. The re-enrolement is every three years.

5.3) The Clerk reported that the minute book is full and asked the Councillors if they would agree to deposit all minutes from May 2015 - May 2016 at the Norwich Records office. This was unanimously approved and C Bussey offered to deliver the minutes to the Records office.

5.4) The Clerk reported that there had been no further action regarding Tree 5 at the Primary School.

5.5) The Clerk informed the Councillors and the members of public present that the new website www.stokeholycrosspc.info is now up and running.

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6. Finance Report:

The clerk tabled the Accounts for the period 1st January – 12th February showing income of £607.60 and expenditure of £1,986.42 leaving a balance in the Current Account of £26,963.19 and £95,047.66 in the Reserve Account. C Bussey proposed, seconded by J Hooper that the accounts be adopted; this was unanimously approved. The following invoices were approved for payment;

Happy Cow	£114.72	Pavilion Cleaning	Britannia Fire Service	£ 36.00	Fire Extinguishers
NARS	£ 50.00	Donation	Happy Cow	£114.72	Pavilion Cleaning
A Rose	£ 86.40	Website Subscription	Wave	£ 55.42	Anglian Water
Steve Jackman	£120.00	Website Developer	AF Affinity	£167.04	Electricity
All agreed salaries and PAYE					

Monthly salary payments for April 2019 – March 2020 were unanimously approved; standing order forms were signed and completed.

Overtime to the clerk for training and updating of the new website was unanimously approved for the amount of £111.09.

7. Parish Council Insurance: The renewal premium from 31st March is £808.92 which includes insurance premium tax. No changes to the policy were proposed and it was agreed to make this payment. Proposed by J Hopper, seconded S Collins and unanimously approved.

8. To approve quotation from Norfolk County Council highways to erect the sign works: The installation of two signs “St Georges Hall” and “Parish Church” for the amount of £296.40. Proposed by C Iaccarino, seconded J Hooper and unanimously approved.

9. To review quotations received to construct the Bus Shelter and to appoint builder: C Bussey circulated to all councillors two quotations received from Anderson Builders and D Moorely Builders for the construction of the new bus shelter on Broomefield Road. After discussions it was unanimously agreed to appoint D Moorely Builders to carry out the work. C Bussey had kindly offered to purchase the materials on behalf of the Parish Council.

10. Planning Applications:

2019/0312 40 Norwich Road, SHX; Non-material amendment to permission 2018/1600 – amendment to height of eaves and fenestration changes to rear extension. No objections
Premises Licence Full Variation application Dunston Hall Hotel and Golf Club, Ipswich Road – Concerns were raised on the level of noises. The licence had already been accepted by the Licensing and Enforcement Officer from South Norfolk Council.

11. Consultees Reports and Decisions on Applications:

2018/2454 Land West of Chandler Road, SHX; Reserved matters application following 2015/2406/0-12 dwellings (amendments to plots 1,2,4,5,6,8,9,10,11 and 12 to approved permission 2017/2736/d) – Approval with Conditions.

2018/2764 Chandler Road, SHX; Discharge of condition 13 – materials of permission 2018/1674 – Approved.

2018/2859 Land West of Chandler Road, SHX; Fell – Ash tree and replace with 2 oak trees – Approval with Conditions.

12. New Pavilion Working Group Report:

G Davies had circulated his report to all Councillors. The full report is attached to these minutes.

G Davies reported that The New Pavilion Group considers the outcome of the consultation was very positive and that all of the issues raised can be resolved. It is therefore recommended that the Parish Council instructs Chaplin & Farrant to submit an application for planning permission as soon as possible.

It was unanimously agreed that the New Pavilion Working Group will proceed with the application on behalf of the Parish Council however it was agreed that the application would be circulated to all Councillors before it was submitted.

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13. To receive a report from the Playing Field Committee: C Cann had circulate the Playing Field Minutes to all Councillors.

C Cann reported that Stoke United Football club had a few requests from our last meeting which requires approval from the Parish Council.

The football club would like to request if they could erect a professional football sign 50cm wide and 80cm high near the walking map on the entrance to the car park of the playing field saying something like "Welcome to Stoke Holy Cross Playing Field, Home of Stoke United FC" with the club emblem. It was unanimously agreed that the sign could be erected.

The club also requested if they could display the sponsor club banners along the link fencing boarding the car park and the playing field. It was unanimously agreed that the banners could be displayed on match days however if they were to be displayed continuously they need to obtain advertisement consent from South Norfolk Council.

The third request was to install some wooden sleepers as steps on the small gap leading from the car park down to the container or close the area off completely. After in depth discussions a decision had not been decided it was agreed that more thought for consideration was needed regarding this.

14. To consider any correspondence received: The Clerk circulated an email regarding a Skatepark Community Event. The Clerk was tasked with contacting the Six Strategic Group for them to discuss the event at their next meeting with the suggestion of inviting other parishes to share the proposed Event.

15. Items for the next Agenda and dat of the next Meeting:

The next PC meeting will be held on 28th March 2019 at the **Pavilion** at 7.30pm

The Chairman announced that a Footpath Meeting will be held at the Pavilion on 14th March 2019 7.30pm if anyone is interested please come along.

There being no other business the Chairman thanked all for attending and closed the meeting at 9.46pm.

Signed: _____

Date _____

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