

STOKE HOLY CROSS PARISH COUNCIL

Minutes of the Parish Council meeting held at St George's Hall on Thursday 11th April 2024 at 7.30pm.

Present: Cllrs S Collins (Chair), G Iaccarino (Vice-chair), C Dean, SJ Hull, S Hull,
G Jinkerson*, K Nobbs and R Mouncer.
Parish Clerk/RFO: D Wickham.
County Councillor: V Thomson, District Councillor: I Spratt.
G Davies and C Bussey (New Pavilion Working Group).
No members of the public.

- | | Minute
Ref
No: |
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| 1. To consider approving any apologies for absence.
Apologies were received from Cllr D Mouncer and duly approved. | 24/027 |
| 2. To receive any declarations of interest, and requests for dispensation,
on any items to be discussed.
There were none. | 24/028 |
| 3. To suspend the meeting for questions from members of the public and to
receive reports from District and County Councillors.
County Cllr Thomson reported that the County Council had been busy clearing
up after the winter's bad weather, noting it had proven difficult to repair the
numerous potholes while they remained wet. Cllr Collins highlighted recent
problems with the 40A bus service and Cllr Thomson offered to report these
issues.
A report from the three District Councillors had been circulated prior to the
meeting and this was outlined by District Cllr Spratt. Cllr SJ Hull noted that
District Cllr Webber had submitted a Community Action Fund application for
£10,000 towards the air conditioning in the new hall.
(*Cllr Jinkerson arrived at 7.55pm) | 24/029 |
| 4. To approve and sign the minutes of the Parish Council meeting held on
28th February 2024.
Having been circulated to the Council prior to the meeting, it was AGREED
unanimously that the minutes were approved as a correct record. | 24/030 |
| 5. Finance:
5.1 Approval of the bank reconciliation and Payment of Accounts List (see
below) was AGREED unanimously.

5.2 Cllr Iaccarino had reviewed the accounts for the fourth quarter of the
2023/24 financial year and reported that everything was as expected. | 24/031 |

Signed:



Date: 16/5/24

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6. **To receive an update from the New Pavilion Working Group.** 24/032
 A report from G Davies had been circulated to the Council prior to the meeting. Door keys would open the doors in specific zones with a master key opening all doors. The pre-school would be encouraged to raise funds to purchase the equipment they would need once the new building was in operation.
- 6.1 The Council **AGREED** that the gabions between the terrace and the playing field would be removed from the plans, with central steps replacing them. It was hoped that the play area could be re-sited towards the embankment slide at a later date, once funds were available.
7. **Planning Applications:** 24/033
- **2024/0886** - 8 Poringland Road: First floor extension with two storey rear extension.
 The Council had no objections.
8. **To receive the outcomes of any recent planning decisions made by SNC.** 24/034
- **2022/1068** – Land adjacent to 16 Mill Green: New two storey dwelling.
 Decision: Refusal (Development Management Committee).
9. **To adopt the 2024 Freedom of Information Policy, Data Protection Policy, Risk Management Policy and Information Audit.** 24/035
 The Council unanimously **AGREED** to adopt these four documents.
10. **To receive an update on the SSG meeting held on 22nd January 2024.** 24/036
 Cllr SJ Hull reported that First Bus were unable to send a representative to any evening Parish Council or SSG meetings. Cllrs SJ Hull and Jinkerson would write to First Bus to outline the Council's concerns in relation to bus service issues.
11. **To receive an update from the Wildflower Meadow and Playing Field Working Groups.** 24/037
 A report from the Wildflower Meadow Working Group had been circulated to the Council prior to the meeting. Cllr Jinkerson reported that it was intended to buy swift boxes to be given to local householders using a recently received grant. A garage sale would also be held to raise funds.
- 11.1 The Council **AGREED** to accept a quote of £1,680.00 +VAT from Ribbonsdale Nurseries for tree works around the football pitch.
12. **To discuss the need to appoint a new caretaker.** 24/038
 The Council's current caretaker (M Beckett) had expressed his intention to vacate the role and had asked the Council to begin the process of appointing a replacement. The Council **AGREED** to advertise the vacancy.
13. **To confirm the date of the Annual Parish Council Meeting as Thursday 16th May 2024 at St George's Hall.** 24/039
 This was **AGREED** unanimously.

The meeting ended at 9.08pm.

Signed:



Date: 15/5/24

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Stoke Holy Cross Parish Council

Payments Approved at the Meeting Held on 11th April 2024

Date	Payee	Description	Net	VAT	Gross
27/03/24	AF Affinity	Electricity	£409.67	£23.41	£433.08
02/04/24	Draper & Nichols	Construction Costs	£78,219.79	£15,643.96	£93,863.75
02/04/24	Chaplin Farrant	Employers Agent Services	£1,749.12	£349.82	£2,098.94
12/04/24	D Wickham	Feb & Mar Expenses	£54.70		£54.70
12/04/24	M Beckett	Handyman Services	£553.50		£553.50
12/04/24	S Collins	Expenses	£9.90		£9.90
12/04/24	Anglo Scottish Equipment	Container Hire	£66.29	£13.26	£79.55
12/04/24	Anglo Scottish Equipment	Container Hire	£70.86	£14.17	£85.03
12/04/24	Chaplin Farrant	Employers Agent Services	£1,749.12	£349.82	£2,098.94
12/04/24	D Jones	Expenses (Meadow)	£27.49	£5.50	£32.99
12/04/24	Community Heartbeat	Defibrillator Parts	£222.50	£44.50	£267.00
12/04/24	NPTS	2024/25 Subscription	£477.51		£477.51
12/04/24	Parochial Church Council	Donation	£500.00		£500.00
12/04/24	Draper & Nichols	Construction Costs	£89,237.81	£17,847.56	£107,085.37
28/04/24	S Himpleman	April Cleaning	£99.67		£99.67
28/04/24	D Wickham	April Salary	£833.10		£833.10
28/04/24	Nest	April Pension	£83.30		£83.30
17/05/24	HMRC	April PAYE & NI	£247.29		£247.29

Total £174,611.62 £34,292.00 £208,903.62

Signed:



Date: 16.5.24